

# **WEST BOYLSTON BOARD OF PARKS COMMISSIONERS**

*September 26, 2011 7:00 PM*

Members Present: Steve Blake (Chairman), Pat Inderwish, Richard Shaw

Members Absent: None

Guests: Leon Gaumond, Silvio Baruzzi, Jen Breen, Bob Dunn, Chris Rucho

## **Minutes to Approve**

- Motion Originator: Richard Shaw
- Motion Description: Approve minutes for May 16 & June 27, 2011
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

## **Treasure's Report/Bills to Approve/Outstanding Fees**

Bob Monk has resigned from the board and this leaves the position of Treasurer vacant.

- Motion Originator: Pat Inderwish
- Motion Description: The board's Treasurer position remain open, with the chairman to take on the responsibilities on an interim basis.
- Motion Seconded: Richard Shaw
- Motion Approvers/Disapprovers: All Approved

Jen has three checks from individuals registered for the firearm safety class scheduled for this Saturday. Jen stated that there are only four people registered for the class and would like to hold on the checks, just in case the class is cancelled.

A deposit of \$605.00, from the Best Soccer Clinics has been deposited into the field account. The field account balance is \$17,593 and the recreation account if \$6,695.

Bob had made revisions to the sample letter to be sent to those with outstanding fees.

- Motion Originator: Pat Inderwish
- Motion Description: To send revised letter to those with outstanding fees.
- Motion Seconded: Rick Shaw
- Motion Approvers/Disapprovers: All Approved

The letter will be sent out for outstanding fees for the previous school year. Peter Jones has provided Rick with a list of students with current outstanding fees. Some of the students also have outstanding school athletic fees. Peter informed Rick that he would be sending out a letter and if the fees remain unpaid that the student(s) will not be allowed to participate in games. Rick stated that the school is sending the fees collected to the Town Treasurer's office to be deposited into the Parks Commission's account. The board has not received copies of any of the deposits made by the School Department. Steve will check with the Treasurer's office regarding the deposits.

- Motion Originator: Pat Inderwish
- Motion Description: To approve payment of United Site Service invoices \$375.00/August total and \$ 480.00/September total
- Motion Seconded: Richard Shaw
- Motion Approvers/Disapprovers: All Approved

### **Parks & Recreation Coordinator Position**

Leon Gaumond reviewed with the board members that when he talked with the board last year, he wanted to create a more robust recreation program. Earlier this year, he presented a plan to the board with the board driving the bus to get the programs running and continued thru the creation of a sub-committee. Leon is concerned that very little has occurred and stated that he would be willing to work with designees from the board to develop a draft for a Recreation Director job-description. He would like to see the issue resolved by the first of 2012. There has been good feedback and appreciation from those who have participated in the programs that have been held. Steve thanked Jen Breen for her work in organizing the programs. Leon stated it is critical to have someone to serve as Recreation Director and that he outlined different scenarios in the packet he presented to the board. He also stated that he wants the programs to be sustainable. Pat questioned how the Recreation Director's position will be funded. Leon explained that it will not be funded thru the town and that he is not saying that it has to be a salaried position, which does not mean that in the future there will not be a need for a paid position. Pat stated that the board needs to know what resources will be available. Rick agreed with Pat and stated that the field fees not to go into the field account and that the director's position would need to start with a stipend and that the town needs to provide resources to show support. Leon informed the board, that since there currently are only three board members, two members from the board on a subcommittee would make a quorum and that one member to work with him would be okay. Rick stated that he is willing to work with Leon. Jen asked where Karen Barber's pay had come from. Pat explained that it had come from the recreation account and resource sharing was a goal at the time that the board began working with Karen and that Karen was involved with getting West Boylston into the YMCA Camp Harrington.

Jen reported that she has organized a tennis school for mid-October and that the location of the zumba classes has moved from the Three Rivers building to the Congregational Church. Steve will check with the Town Accountant to regarding the invoices for the instructors being preapproved (while the courses are occurring) and be paid upon the completion of the classes. The zumba was moved to the church due to rent costs. Rick informed Jen that there is a cost for use of the church. Jen is also organizing a scrapbooking and a gingerbread house event. Jen reported that she has spoken with someone involved with a lacrosse organization and asked if there would be any fields available for use. Jen will put the lacrosse information together and present it to the board. Steve Blake will look into the DCR pass, which was loaned out and has not been returned. Jen stated that Nancy Lussier is willing to be in charge of keeping track of the pass.

### **Parks Facilities/Maintenance Items**

The board discussed the height and location of a new flagpole at Goodale Park. The cost estimate for the 35 foot fiberglass pole is \$2,000. Silvio had suggested moving the pole closer to the electrical pole, for better illumination. Pat informed Silvio that the plan was to have the pole at the park sign and that the board would need to check with the individuals donating the pole, regarding any change to the location. Pat also expressed concern about the height of the pole in the other location. If all of the work is done by the town departments (DPW and Light); then prevailing wage would not apply.

Silvio has arranged to have trash and recycling receptacles (12 sets) to be placed throughout the parks. They will be rotated around each season, depending on the field usage. Steve noted that they will need to be emptied after an event at the All-Purpose Field. Pat stated that in the past the National Honor Society would clean up the field. Steve would like to see the team do some of the clean-up. The receptacles will need to be rolled to the curb and the waste contractor will empty them.

Steve reported that the bleachers and ramp at the All-Purpose Field are completed. Steve has contacted the County Jail about them doing some painting to the bleachers.

Silvio reported that the poison ivy at the Mixter Field has been treated and has killed most of it, but there are still some live vines around the trees.

Steve obtained a quote from a contractor for the shingling of the roof on the summer house. The price for strip and reroof is \$4,200 and to shingle over the existing is \$2,700. Steve has been instructed that Assabett Vocational School will do the work in the spring.

The maintenance of the DPW Parks equipment was discussed. Silvio stated that there is a policy on cleaning the equipment at the end of day. Steve stated that Tim Shea has been having trouble with the new mower going up hills and that the mower may need to be serviced (should still be under warranty).

Steve has asked Silvio to check with Tru-Green about treating the weeds in the infields of the baseball fields.

Steve informed Silvio that there are still gates without locks, including the new gate at the bandstand.

Pat asked when the fields would be closed for the winter season. This will be discussed and voted on at the next meeting. Pat noted that the signs do state October 31<sup>st</sup>.

### **Facility Requests**

The Student Council has requested use of the All-Purpose Field on Sept 27<sup>th</sup> (5:30-9:00) for their powder-puff football game.

- Motion Originator: Richard Shaw
- Motion Description: To approve Student Council request as submitted.
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The Major Edwards Physical Education Department has requested use of the track for their turkey trot on (12:00-2:00). The date is missing from the form; Steve will get the date of the event.

Rick reported that the School Superintendant has made the decision not to hold athletic practices on Sunday mornings, so not to conflict with church. The teams will need to practice Sunday afternoon. The West Boylston Youth Soccer will accommodate the change in the school's schedule (for the Sundays in October).

- Motion Originator: Richard Shaw
- Motion Description: To approve Major Edwards request (with date to be advised).
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Rick received an email from the Athletic Director regarding another date for a powder-puff football game. The request is for use of the All-Purpose Field Nov 21<sup>st</sup> 6:00-8:00.

- Motion Originator: Richard Shaw
- Motion Description: To approve both of the dates, for the powder-puff games
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

**Parks Facility Committee**

Pat stated that there is nothing (new) to report from the Parks Facility Committee at this time.

**General Business**

The no-parking signs for Goodale St have been approved by the Selectmen and need to be ordered and installed by the DPW.

The issue with non-resident youths using the basketball courts still exists.

Bob Dunn explained to the board that WB Youth Soccer has to give a 2 hour notice prior to game time for cancellation. This means that the games need to be cancelled before 7:00AM on Saturdays and 11:00AM on Sundays. Bob has asked that he be the point of contact for field closures, due to weather conditions and noted that it is critical to come up with a system. Pat noted that if there is any standing water on the field, that it can not be used and that the 2-hour is not always feasible. He also noted that the board does want to be able to notify the league as quickly as possible. Bob also asked that the league would like to see the decision on the Woodland field and the baseball fields be made separately. The fields drain differently, with one being more apt to puddle than the other.

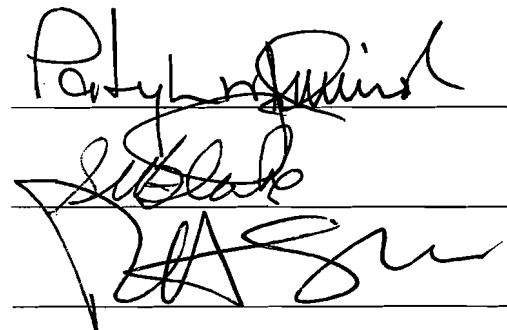
Steve noted that the concession stand at the All-Purpose Field is falling apart and needs to be addressed. Pat suggested that the board members inspect the structure individually and discuss at another meeting.

The board discussed whether the skating rink should be setup for this winter. Steve stated that the rink did get messed up last year because of its location and that it would need to be moved. The board members are in favor of the rink for this year and would like to see it on the Church St. common. This area is not level and would need to be addressed.

- Motion Originator: Richard Shaw
- Motion Description: To adjourn / 9:09 PM
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Next Meeting: October 24, 2012 7:00PM

- Motion Originator: Richard Shaw
- Motion Description: To adjourn / 9:35 PM
- Motion Seconded: Pat Inderwish
- Motion Approvers/Disapprovers: All Approved

  
DATE: 03-22-12